



OFFICE USE ONLY Booking Number

## HADDON HALL PRIMARY SCHOOL BOOKING FORM 2021

NAME OF SCHOOL: .....

Contact Name: .....

School Address: .....

.....Post Code: .....

Email address: .....

Telephone: .....

Contact Name and Number on Day of Visit:.....

INVOICE CONTACT NAME AND E-MAIL:.....

.....

Date of visit:

Arrival time:

Tour Time:

Please confirm that you have read our access statement

Age of Children:

How many are in your group?

Children - Tour of the Hall with use of \*Costume Room  @ £7.75

Adults (1 free for every 10 children).....  @ £0.00

Extra Adults.....  @ £10.50

Add-on Activity eg Ecology Walk/Treasure Hunt  @ £3.00 per add-on

**IMPORTANT** Please provide Age of Children/KS Level/Subject and/or specific historical period studying: .....

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Please also provide information about what you wish the children to experience e.g. Life at Haddon Hall in the time of Henry VIII.

.....

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Any additional information: .....

How did you hear about Haddon Hall? .....

## FREE FAMILIARISATION VISITS FOR TEACHERS

We strongly recommend that you visit Haddon Hall prior to your school visit.  
Please contact the Estate Office to obtain free admission for up to two teachers.  
(Subject to opening times/hours)

Please return this form to: Bookings Co-ordinator, Haddon Hall,  
Estate Office, Bakewell, Derbyshire, DE451LA  
Tel. 01629 810912 Email: [info@haddonhall.co.uk](mailto:info@haddonhall.co.uk)

# Haddon Hall - Accessibility

## Introduction

As Haddon dates from the 12<sup>th</sup> to 17<sup>th</sup> Centuries, there are many uneven floors and steps within the site. Haddon is also built on a limestone bluff which means that the hall has steps inside and out. We endeavour to aid visitors to see as much of the hall as possible, but access for visitors with disabilities and especially those using wheelchairs is very restricted. Due to the nature of the building we are limited to what we can add to the site. Assistance dogs are welcome.

## Pre-Visit

We suggest that visitors with special requirements contact the Estate Office prior to their visit to discuss their needs. The Estate Office can be contacted on 01629 810912.

## Arrival

The Car park is situated on the opposite side of the A6 road to the Hall and grounds. The distance from the car park to the Hall is approximately 400 metres and includes some gravel surface and 30 steps. We can provide assistance via use of a buggy for those less able and we therefore advise visitors with limited mobility to ask for assistance on arrival in the Car Park.



## Large bags, rucksacks and pushchairs

For safety and security we would ask visitors to leave rucksacks and large bags in the safe care of the guides in the Guide Room. Visitors are welcome to take photographs, but we can only allow tripods with rubber feet in quieter periods. Visitors may be asked to leave bulky photography equipment in the Guide Room at busy times. We ask visitors to leave pushchairs in the guide room for their safety and convenience. There is a baby/toddler carrier available for use in the Hall.

## Haddon Hall

Haddon Hall is a Grade 1\* listed building. It is built on a hillside above the valley of the River Wye. Because of the nature of the site, there are many different levels within the house itself. The ground floor is mainly flag stones, which have a worn uneven surface. Care and attention must be paid especially in doorways. The upper floor has wooden floors with floor coverings. Because of changing levels, there are small steps between rooms.



## Gardens

The garden is accessed via the house, and there is no separate admission to the garden. Access is gained from the top floor down 11 stone steps or from the ground floor down two worn steps. Two terraces are open regularly, and these are joined by a wide stone staircase consisting of 26 steps, with stone balustrades on either side.



The two terraces are level with compacted gravel pathways. See above for access for visitors with limited mobility and wheelchair users. There are benches available throughout the garden. There is a summer house on the upper terrace which provided cover during inclement or very hot weather.

## The Restaurant

Our Restaurant is located at the foot of the steps on the approach to the Hall, and is accessed by 11 external steps with a handrail to the left. There are tables and chairs situated outside on the gravelled area and Restaurant staff are happy to assist and a large print menu is available. All special dietary needs can be catered for but gluten free cakes and soup are available on a daily basis. Where possible all food is local sourced and home-made. Please contact them in advance to discuss any particular requirement - 01629 810913.



## Toilets

Our main toilets are situated at the foot of the approach, beneath the Restaurant. The ladies and gents are accessed via one step. The unisex disabled toilet has ramped access and has right to left transfer space. There is a fixed rail to the left, a pull down rail to the right, a wheelchair accessible basin and dryer, and is fitted with an alarm pull cable. Further ladies toilets are situated within the courtyard of the Hall.

## Other information

Our staff are “Welcome Host” and “Welcome All” trained. There is no audio tour of the house, but our Guides are happy to answer questions. We are happy for visually impaired visitors to touch furniture and panelling etc. There is seating throughout the house and garden.

# HADDON HALL

## Guidelines for Supervisors of Children and Young Persons Visiting Haddon Hall and the Garden

### INTRODUCTION

The Management of Health and Safety at Work Regulations 1999, places a duty on the school representatives to carry out specific risk assessments relating to work activities.

To assist supervisors of children and young persons, we have highlighted below risks associated with Haddon Hall, a historic building that reflects centuries of usage, and the garden.

### APPROACH TO HADDON HALL

The A6 road runs between the car/coach park and the entrance to Haddon Hall. The A6 is a busy arterial road and supervisors should exercise vigilance when chaperoning children and young persons across the road.

The route to Haddon Hall is through an archway. Incorporated within the structure of the archway, is the entrance to the gift shop.

In addition to pedestrians, the road through the archway is the vehicular access route to Haddon Hall and the Estate. It is, therefore, in the interest of road safety that children and young persons do not congregate in the archway.

En route to Haddon Hall is the bridge which spans the River Wye. Children and young persons should not be allowed to sit on or lean over the parapet walls because they are only 500mm in height.

### HADDON HALL

You should be aware that there are, within the complex of Haddon Hall, irregular and worn stone steps, flagstones and uneven footpaths which could create tripping hazards.

Between the downstairs and upstairs costume rooms, there is a narrow, stone spiral staircase. It is advised that an adult should precede children and young persons while negotiating the staircase.

### THE GARDEN

We advise that children and young persons do not sit on or lean over the balustrade that forms an ornamental parapet on the top of a high retaining wall.

## CONTROL MEASURES

An annual audit reviews all health and safety factors prior to the opening of Haddon Hall and the Garden to the public.

The visitor route is inspected daily and action is taken immediately if a problem arises.

The visitor route is supervised by staff who are trained in first aid, fire and emergency procedures.

Haddon Hall is adequately protected with fire appliances, together with a fire safety plan approved by the Derbyshire Fire and Rescue Service.

Visitors to Haddon Hall and the Garden will not be exposed to any chemicals or hazardous materials.